



## PRODUCT SUMMARY

# Kofax SignDoc

### Want E-Signature Features You'll Actually Use? Sign Here.

When it comes to e-signature solutions, you can buy big, and end up paying for features you'll never use—or you can buy smart and get the capabilities you need to meet all your performance goals:

- **Work in the cloud:** Easy SaaS deployment with an unlimited number of users
- **Simple workflows save you time:** Time needed to complete contracts or approvals cut from days to minutes
- **Reduce operational costs:** Decrease paper usage for print-ship-scan processes
- **Improve customer satisfaction:** Transform your customer experience on any device, anytime, anywhere
- **Stay compliant:** Improve compliance by providing a traceable, end-to-end audit trail of all process steps and transactions
- **Operate securely:** Mitigate the risk of external or internal fraud attempts and help avoid litigation

### Trust Matters! Leading Companies Rely on Kofax SignDoc®

Organizations worldwide in banking, insurance, healthcare, manufacturing, retail and many other industries rely on Kofax SignDoc for easy and secure digital transactions.

SignDoc offers the benefits of trustworthy and convenient paperless signing for a wide variety of functions including customer and employee onboarding, procurement, account management, service documentation, payroll and finance.

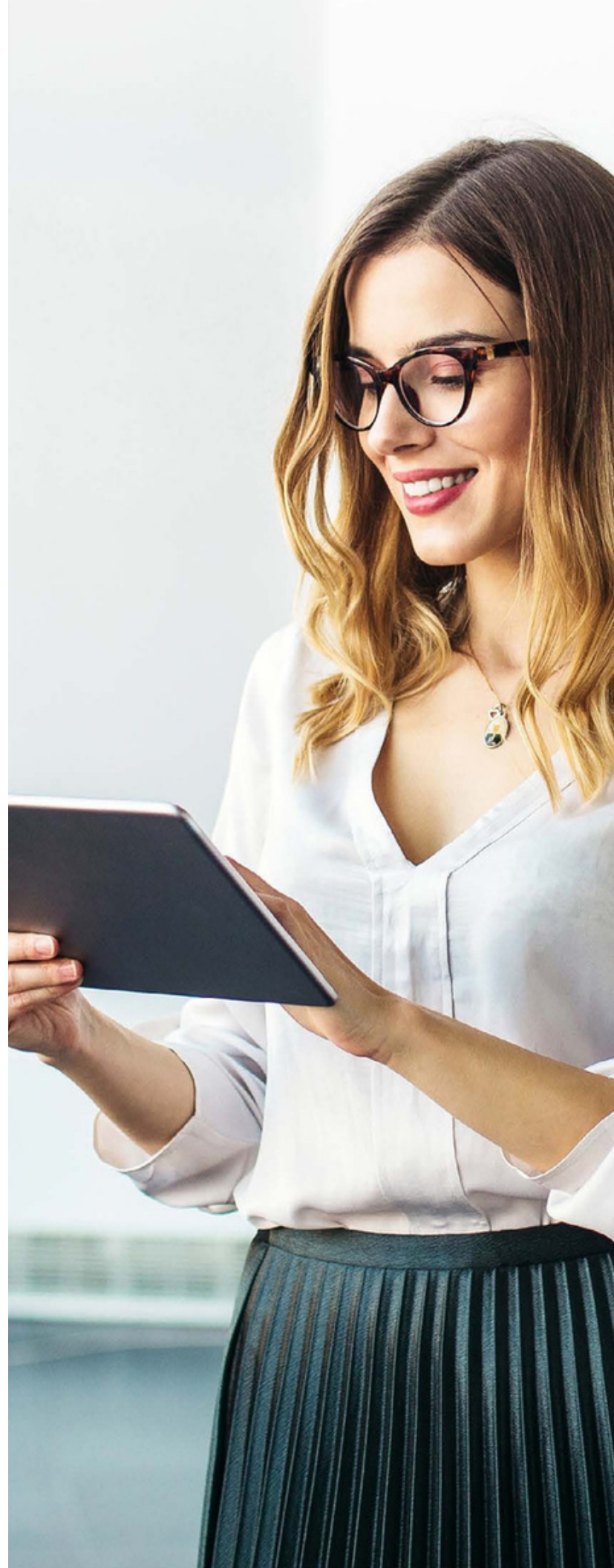
### Extensions

#### Kofax SignDoc Assistant

Send reminders and notifications to recipients via multiple channels of your choosing with the SignDoc Assistant

#### SignDoc Microsoft Teams Extension

Be notified via email, mobile app, and Microsoft teams (managed by your organization) to sign documents



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Give customers the e-signature experience they want with a secure, flexible solution

### Create Signature Documents with Ease

SignDoc makes it easy to transform almost any document into a signature agreement.

- **Multiple signing options** including hand-written, click to-sign, trust service provider, photo capture, signature image and stamp image.
- **Multiple input fields** such as signature fields, text, check boxes, and initials.
- **Team Management** allows for sharing of templates to teammates.

### Maintain Compliance and Trust

SignDoc brings confidence to all signing parties and simplifies your compliance process. Based on verified signers and a digital transaction history, e-signature trust is backed by regulations across the globe.

- **Lower the risk of compliance issues.** SignDoc complies with key e-signature regulations such as US E-SIGN and UETA, and EU eIDAS.
- **Include audit trails automatically,** self-contained with every document, for all parties. No additional steps or need to manage a separate document.

#### Contact us to find out more.

The SignDoc Assistant can be found online at the Apple and Google Play store

The SignDoc Microsoft Teams app can be found online at the Microsoft store

### Simplify the Signing Process

SignDoc supports all signing scenarios in any type of meeting, at any location, on any device. Advanced signing features help navigate more complex signing processes.

- **Guided signing** leads the way for signers by pointing to actionable items such as signatures, checkboxes, etc.
- **Delegate signing** reduces delays by allowing a designated signer to delegate the signing request to another individual.
- **Customizable signing** defines groups as mandatory or optional and sign in parallel, series or staged orders. Send reminders and notifications to recipients at set times of your choice.

### Seamlessly Integrate E-Signature

Add value to your applications and improve the productivity of users with seamless integration of e-signature within your web, mobile and desktop applications.

- **Maintain your user experience** with fully customizable signing workflows, not the pre-defined snippets other e-signature vendors offer.
- **Mark your brand** to your own look and feel with 100% white labeling.
- **Create and sign with one vendor.** SignDoc is integrated with Kofax Power PDFM to add signing elements directly into the PDF Editor.

## WHAT YOU GET WITH SIGNDOC



#### Essential Features

- Users have access to all features
- Easy to use guided signing
- Versatile template sharing with teams



#### Competitive Pricing

- Unlimited users
- Incredible value compared to competitors
- Volume discounts available



#### Customisable Experience

- Control your brand with 100% white labeling
- Determine the order of your signature workflow
- Specify how and when notifications and reminders are delivered



#### Increased Security

- Authentication methods such as email, SMS and TSP
- Sign documents with pre-installed personal certificates
- Automated self-contained audit trails